**coupa**

SUPPLIER INFORMATION MANAGEMENT

Coupa heard it loud and clear from our customers: Accounts Payable and Vendor Management teams need help managing supplier information. Because legacy systems are a nightmare to maintain and because they're plagued by lack of adoption, companies are forced to constantly chase suppliers for information.

But now companies can gather the supplier information and certifications they need directly from their suppliers with self-service that works. With the Supplier Information Management application, suppliers provide their information via Coupa's easy-to-use Open Business Network™—the same system they use to receive POs and submit invoices.

Everyone benefits with supplier information management that's embedded in the transactional system, not just sitting off in a silo. Supplier self-service improves accuracy and efficiency, and AP gets the information they require for compliance without having to stalk their suppliers for it. Supplier relationships improve when transactions are hassle-free.

SUPPLIER SELF-SERVICE THAT WORKS

Companies can grab suppliers' attention with requests that come directly from the Procure-To-Pay (P2P) system they're already familiar with. Easy query tools let AP select the suppliers to include in each request. Suppliers who have registered for the Coupa portal receive a request right on the home screen the next time they log in. The Open Business Network makes it easy for any supplier to send their information—as easy as responding to an email.
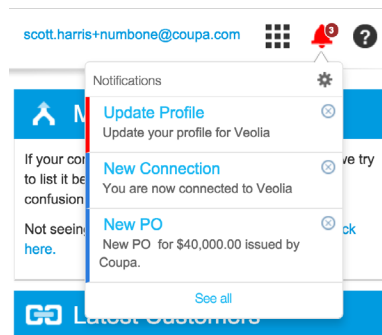
RIGHT-TIME PARTICIPATION

Supplier Information Management means the end of time-consuming follow-up phone calls and repeated emails begging for missing information. With right-time participation, suppliers provide their information when they're receiving POs, submitting invoices, and reviewing payment information. Any holdouts can be motivated with automatic warnings or blocking of invoice submission until they deliver the necessary information.

KEY FEATURES

▶ Invite suppliers with easy email campaigns

▶ Let suppliers provide their information with no login required using the Coupa Open Business Network

▶ Collect certifications and tax forms for policy and regulatory compliance

▶ Warn or block invoice submissions in case of missing supplier information

▶ Check new suppliers against the supplier master for duplicates

▶ Extend workflow to requests for new suppliers, and update requests

▶ Address regional or business unit information needs with unlimited data collection forms

▶ Create and update master vendor records in your ERP system(s)

▶ Get complete visibility into supplier activity—information and transactions

Invoice #INV888999 Edit

⊘ Invoice failed to submit. Your customer requires that you update your supplier information first: [Update]

SUITE BENEFITS

▶ Optimize spend with complete visibility and control across Procurement, Invoicing, and Expenses

▶ Provide one-stop-shopping for employees to request what they need to perform their jobs

▶ Enhance adoption by employees and suppliers with easy-to-learn processes and no supplier fees

▶ Support a consistent user experience so that employees can learn it once and apply it everywhere

▶ Provide comprehensive control through workflows, policies, approvals, and audit trails

▶ Deliver actionable notifications so approvers and suppliers can work directly from email without having to log in

▶ Offer intelligent and predictive capabilities that reduce manual work

▶ Lets customers benefit from others' participation through benchmarking and pre-negotiated contracts

FULL VISIBILITY INTO THE SUPPLIER RELATIONSHIP

Now AP and vendor management teams get a full understanding of the entire supplier relationship. They can see supplier information, contracts, POs, and invoice transactional data—everything they need to know—all in one place.
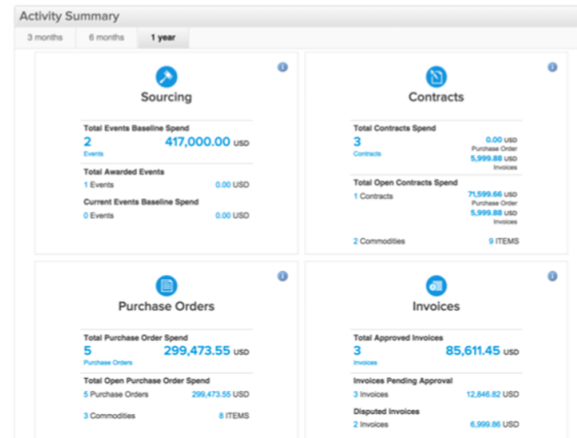
MANAGING GLOBAL AND LOCAL REQUIREMENTS

Experience shows that global solutions that ignore local requirements are destined to fail. Coupa gives business teams the flexibility they need to manage both global and local requirements as they emerge and change over time. They can manage local and global requirements and approvals without extensive IT support, and they can address regional or other special requirements with data collection forms that are easy to configure.

COMPLIANCE

In many countries it's simply illegal to pay a supplier without collecting the necessary tax information. Corporate policy may require proof of insurance or certifications of compliance with ethical or green standards. Companies can gather all necessary supplier information, tax forms, and certificates that they need to address compliance needs around the world.

ABOUT COUPA

The Coupa Spend Management platform provides a unique model that allows companies to start with any application and easily extend it to cover all areas of business spending (including e-invoicing, procurement, sourcing, expenses, and inventory) without having to integrate applications to one another. Coupa works with any ERP system, such as SAP, Oracle, NetSuite, Workday, or Great Plains, to give businesses the measurable results long lacking in Cloud spend management. Every person who touches Coupa experiences a solution that increases B2B efficiency and drives profitability. To learn more, visit www.coupa.com