Coupa Reporting and Dashboards

Manage Spend As It Happens

Effective spend management requires real-time visibility, analytics and control. Budget owners need to know where they stand before they approve a requisition. Finance leaders must be able to make strategic decisions based on the needs of the company and the conditions of the market. And procurement managers want it to be easy to provide executives the information they need, when they need it.

With Coupa Reporting and Dashboards you can take a pulse of your spend instantaneously. You can control access to these dashboards and reports per your needs.

Executive Dashboards

With real-time graphical views, Coupa's Executive Dashboards provide critical insights to spend management performance, supplier performance, liquidity and more.

Summary Dashboard: Track company spending as it happens, and forecast the next 6 months of spend.
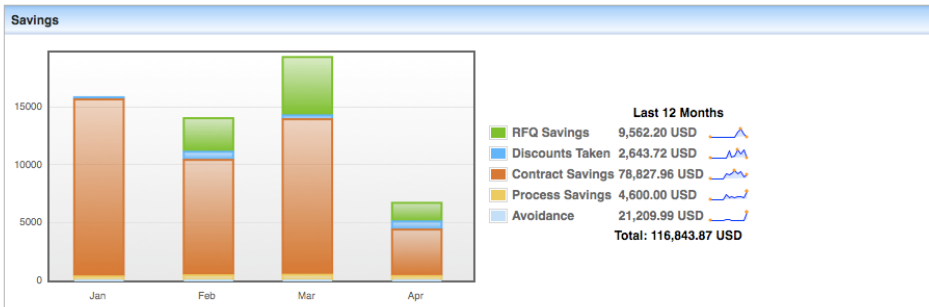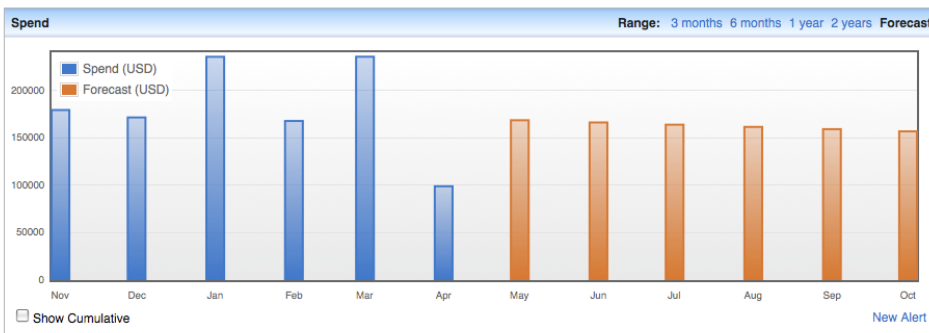
Spend Performance Metrics: Understand spend by commodity, spend by top suppliers and spend of different types (e.g., Punchout vs. Catalog).

Liquidity: See how much you've been invoiced for over the last 12 months and if you are maximizing your cash by using the right payment terms.

Supplier Performance: Track vendors that have the worst on-time delivery performance, who are your top-rated and lowest-rated suppliers.

Top 5 Benefits

1. Configurable reports and dashboards

2. Covers a wide range of Key Performance Indicators (KPIs)

3. Instant availability – no delays

4. Identify additional savings areas

5. No programming or IT resources required

Track the savings you are achieving across RFQ savings, Discounts Taken, Preferred Supplier Savings, Process Savings and Avoidance.

Comprehensive Reporting

As you monitor spend performance and identify problem areas you can further drill down to get the depth of data you need to course correct and stay on track.

Budget Reports: Get detailed views into all of the requisitions posted against a specific budget during a specific period of time and compare budgeted versus actual costs.

Accrual Reports: See which purchase orders have received the goods or services but have not yet been invoiced to easily move budget from one period to the next.

Custom Views: For those who need views beyond dashboard and other pre-configured reports, Coupa provides one-click Excel download functionality to export the data you need for additional insight.

Drill down into budget details to identify where overspending occurs.

Transactions for HQ-Marketing-Events during Q2 FY09

Code	HQ-Marketing-Events
Period	Q2 FY09
Amount	100000.00 USD
Remaining	24700.80 USD

Budget Adjustments

Transactions ▾ | Edit | Export to Excel | | Filter

Created At	Document	Line	Description	Qty	Price	Total	Budget Impact ▲	Budget Remaining
05/11/09	PO 97	1	Facility Rental for Chicago Sales Event	8.0	2000.00	16000.00	-16,000.00	70,450.50
04/27/09	PO 86	1	Facility Rental for NY Sales Event	8.0	1600.00	12800.00	-12,800.00	86,450.50
04/27/09	PO 85	1	Apple iPod touch digital player	50.0	239.99	11999.50	-11,999.50	99,250.50
05/04/09	PO 28	1	Monogrammed Timbuk2 bags for relaunch of brand	75.0	150.00	11250.00	-11,250.00	113,750.00
05/11/09	PO 98	1	Catering and Cleaning services for Chicago Sales Event		6500.00	6500.00	-6,500.00	63,950.50
05/11/09	PO 100	1	Advertising for the Chicago Sales Event		5000.00	5000.00	-5,000.00	29,150.70
05/11/09	PO 99	1	Apple iPod touch digital player	20.0	239.99	4799.80	-4,799.80	34,150.70
05/04/09	PO 29	1	Monogrammed Golf Balls for relaunch of brand	250.0	10.00	2500.00	-2,500.00	111,250.00
05/11/09	PO 101	1	Apple iPod touch digital player	5.0	239.99	1199.95	-1,199.95	27,950.75

Report on paid invoices against a specific budget and easily manage accruals from one period to the next.

Accrual Report

Total Uninvoiced: 1,514.50

All ▾ | Edit | Export to Excel | | Filter

PO # ▲	Line	Order Date	Req #	Requester	Description	Supplier	Quantity	Uom	Unit Price	Line Total	Currency	Received	Invoiced Quantity	Invoiced Amoun
22	1	05/26/09	41	marjorie levin	Quartet Boards	cambria boards	40	Each	18.90	756.00	USD	25.0	15.0	283.50
12	1	05/20/09	30	dan levin	money	Rohnert Protection	None	None	43.00	43.00	USD	43.00	0.00	0.00
3	1	05/15/09	3	noah eisner	Macbook	CDW	1	Each	999.00	999.00	USD	1.0	None	0.00